

## **Financial Information form**

Please use the Household Income Information Worksheet on the Financial Information form to determine your Adjusted Income. If you would like to receive reduced fees, please do the following:

- Complete the Financial Information form
- Submit a copy of a current pay stub (*no Tax Returns or W2's can be accepted*) for all adults in the household living together as a family who share income and expenses. If income varies by pay period, please send three consecutive pay stubs. [Refer to Income Assessment Information below for additional documentation required].
- Return all information to the address on the form or fax to 703-324-3919.

If your Adjusted Income is \$45,000 or above, the Financial form does not have to be returned.
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## **Income Assessment Information**

*Eligibility* – all adults in the household are working/in school/training a minimum of 30 hrs/week, or disabled

*Full Fee* - adjusted income of \$45,000 and above

*Salary* - current pay stub, or three consecutive current pay stubs if income varies; income is gross not net

*Other income* – tips, bonuses, professional fees, income from property, disability, Social Security, pensions, annuities, trust funds, retirements, Social Services

*Deductions* – a \$2,800 deduction is allowed for each child under the age of 18 in the household

*Undergraduate school or job training* – income will be assessed at the federal yearly gross minimum wage; documentation verifying enrollment/payment must be returned with the Financial form

*Graduate school and non-County residents*– income will be assessed at full fee

## **Call SACC Registration for fee assessment**

*Pay stubs not supplied by employer* – enclose a letter from your employer stating gross annual income and number of hours worked per week

*Disabled* – salary or other income

*Self Employed* - additional documentation will be required

*Unemployed*- income will be assessed at the federal yearly gross minimum wage; unemployment may be claimed for 8 weeks

## **Monthly Fee Schedule**

When you have determined your Adjusted Income, refer to the Adjusted Income level for session fees

**Questions? Call SACC Registration at 703/449-8989**